**Subrecipient:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Subrecipient DUNS#:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Sub-award Description:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Sub-award Period:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Review Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Monitor Period:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please provide detail on the questions with a checked box.**

1. **Results of previous audits**

1. Please explain or attach documentation for qualified opinion?

2. **Determine if the subrecipient has new personnel or new or substantially changed systems**

1. Please explain changes in your personnel during the previous year.
2. Please explain changes in your organization during the previous year.
3. Please explain changes in your accounting system during the previous year.

3. **Determine the extent and results of Federal awarding agency monitoring** (e.g. if the sub-recipient also receives federal awards directly from a federal awarding agency)

1. Please explain the compliance issues as a result of the federal awarding agency’s monitoring.